



**Everett Reengagement Academy
Recommendation for Enrollment
for Choice Transfer Student
2024-25 School Year**

STEP 1: To be completed by Graduation Alliance

Student Name: _____ EPS Student ID: _____ SSID: _____

Date of Birth: _____ Age: _____ Graduation Year (FGY): _____

Resident District: _____ Previous School: _____

Student was previously enrolled in Graduation Alliance: ☐ Yes ☐ No

IEP: ☐ Yes ☐ No 504: ☐ Yes ☐ No ML: ☐ Yes ☐ No KIT: ☐ Yes ☐ No

Student qualifies for 1418 Open Doors based on the following criteria:

- ☐ Student is between 16 and 21 years old as of September 1, 2024.

AND

- ☐ Student is a drop-out; last day of school the student attended was _____, withdrawal code _____, OR
- ☐ Student is credit deficient and has completed _____ high school credits out of 24 credits needed to graduate.
_____ % of credits needed to graduate are completed to date, OR
- ☐ Student is being referred by a social service or case manager. Please provide additional information:

STEP 2: To be verified by District Success Coordinator

Student has completed the following:

- ☐ Choice Transfer Request (received by Rachel Otnes through Choice Transfer Request Portal)
Date submitted: _____ Date received: _____ Date approved: _____
- ☐ 3141P Nonresident Request Form (received by Rachel Otnes)
Date submitted: _____ Date received: _____ Date approved: _____
- ☐ Graduation Alliance Enrollment Steps:
- ☐ Enrollment Forms & Health Course Letter
 - ☐ STAR Assessment
 - ☐ First Assignment
 - ☐ Attended Strong Start Orientation/Meetup
 - ☐ Written Student Learning Plan

STEP 3: To be completed by District Success Coordinator

- ☐ Records requested from previous school/district.
Date requested: _____ Date records received: _____
- ☐ Immunizations entered in SIS
- ☐ Transcript and credit check sent to Graduation Alliance

STEP 4: To be completed by Executive Director of College and Career Readiness & Extended Learning Options

- ☐ Recommendation is approved.
- ☐ Recommendation is denied for the following reason: _____

Signature: _____ Date: _____
(Executive Director of College and Career Readiness & Extended Learning Options)